



ST. JOHN PAUL II INSTITUTE
Catholic Diocese of Kitui.

P. O. BOX 123-90200
TEL. 0706-333 977 (KITUI)
KITUI, KENYA

Email: stjohnpauliiinstitute@gmail.com

JOB TITLE: ECDE PART TIME TUTORS

DEPARTMENT: ST. JOHN PAUL II INSTITUTE

REPORTS TO: ICT COORDINATOR

TERMS OF SERVICE: CONTRACT

REQUIREMENTS FOR APPOINTMENT

- Be a Kenyan citizen.
- At least KNEC Diploma in Early Childhood Development Education (ECDE)
- A degree in ECDE will be an added advantage
- Experience in teaching will be more preferable
- Excellent in interpersonal and communication skills
- Must be conversant with Catholic Social Teachings
- Must have a certificate of good conduct
- Be willing to work under minimum supervision

DUTIES AND RESPONSIBILITIES

- Tutoring the allocated units in line with the syllabi
- Setting, marking and revising internal exams at the set deadlines
- Marketing and safe guarding the good image of the Institute
- Supervising and guiding students on academic projects
- Organizing co-curricular activities
- Perform any other duty assigned by the coordinator.

All applications must have been received by **9th July 2015** at the close of day. All applications should be sent by email to stjohnpauliiinstitute@gmail.com or dropped at **St. John Paul II Institute** within St. Michael School for the Deaf.

Contacts: For more information contact us on **0706 333 977** or **0702 115 797**