

CATHOLIC DIOCESE OF KITUI
P.O. BOX 300 – 90200
KITUI

16th July, 2015

Vacancy : **COMMUNITY MOBILISER**

Closing date : 31st July, 2015

Catholic Diocese of Kitui (**CARITAS**) is implementing **Match Fund Project** in Kitui County which requires services of qualified persons to fill up the positions of Community Mobilisers.

The incumbent will be;

- Answerable to Project Coordinator.
- Guide the community in selecting project beneficiaries through community based targeting and distribution criteria and vulnerability levels.
- Coordinate and monitor implementation of project activities
- Conduct regular meetings with the Project Committees, Line ministries, local administration and other development agencies in the respective areas to discuss project implementation and other relevant issues.
- Identify potential problems in the programme and discuss remedial action with project authorities or report to appropriate personnel
- Prepare and submit on timely basis weekly, monthly and any other reports to the central office on the progress of the project activities.
- Develop actionable work-plans for implementation of project activities.
- Train the communities on the implementation of technologies.
- Perform any other related duty assigned by your supervisor.

REQUIREMENTS

- At least a diploma holder in community development related discipline with a minimum of two years work experience.
- A valid riding license is a **MUST**.
- He/She should be capable of communicating in the local language
- Computer literate
- Strong management and team building skills.
- Must be a person of high integrity who inspires the same in others
- Must be conversant with the Catholic Social teachings.

Qualified and interested candidates should apply through;

Human Resource Officer
Catholic Diocese of Kitui
P.O. Box 300 – 90200
Kitui

Or Via email: hr@dioceseofkitui.org

Note: Only the shortlisted candidates will be contacted.